



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



October 21, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

SHERIFF'S DEPARTMENT OVERTIME REPORT BACK

This correspondence is in response to your Board's March 16, 2010, request for a bi-weekly status report on the Los Angeles County Sheriff's Department's (Department) overtime curtailment efforts and its impact on Department operations. This report reflects the impact on our service levels for the two month period of August 1, 2011, through September 30, 2011, and how the continued budgetary curtailments erode the Department's public safety mission.

In March 2010, the Department began its 16-month effort to cut \$128 million from our budget through Fiscal Year (FY) 2010-11. The Department is continuing that effort for the current FY 2011-12. Through the use of the Cadre of Administrative Reserve Personnel (CARP) program, the practice of using overtime funds to fill vacancies has been eliminated. The CARP program entails reassigning the majority of the Department's sworn administrative, investigative, and training staff to line positions, which require mandatory staffing for 20 percent of their work week. This leaves CARP members only 32 hours per week to complete their primary duties.

The Department's overtime expenditures for the two month period of August 1, 2011, through September 30, 2011, was \$12,358,683. Seventy-eight percent of this expenditure is reimbursable through contracts, grants, or other revenue sources. Factoring out the reimbursable hours reduces the Department's actual expenditure for overtime to \$2,679,406. During this month's reporting period, CARP personnel filled 11,592 positions in lieu of operating with reduced line staff or expending overtime.

A Tradition of Service

The Department met its commitment to cut \$128 million from our budget within the 16-month period through June 2011. The CARP program has been the most effective strategy to achieve this goal. This brings the total number of CARP shifts worked between March 2010, through September 30, 2011, to 76,224.

Although the use of the CARP program has been effective in reducing overtime expenditures, the loss of eight hours of investigative, supervisory, or administrative work per week per CARP participant has had detrimental effects on the Department's operational efficiency. Reported examples of the mounting operational impacts experienced due to CARP and overtime reduction measures during this reporting period include:

- All divisions continue to report delays and an inability to perform their daily duties due to participating in the CARP program. All divisions report a decrease in staff supervision as supervisors CARP into lower level positions and supervisor vacancies are left unfilled. The Los Angeles County Department of Human Resources conducted a semi-annual personnel evaluation audit. During the January 1, 2011, to June 30, 2011, audit, the Department was 91.8 percent compliant, where in the past the Department has been or very near 100 percent compliant. This change is a direct result of administrative duty hours lost due to CARPing.
- Technical Services Division is experiencing a continued significant reduction in productivity. Communications and Fleet Management Bureau reports that the Mobile Digital Computer project has slowed significantly and they are experiencing one to two days of work lost per week due to CARPing. This is critical because the current Mobile Digital Terminals can no longer be repaired or replaced. Scientific Services Bureau reports a continual monthly increase in backlog in the Automated Fingerprint Index System, controlled substance testing, chemical processing, latent print comparison, and homicide comparison cases. Due to the inability to use overtime to cover behind staffing shortages, Records and Identification Bureau reports a continual increase in their inability to complete background checks sought by law enforcement agencies from around the nation, review booking jackets, seal court ordered arrest records, and complete the quality assurance checks for imaged records. The backlogs are growing to an unmanageable level.
- Leadership and Training Division, including the Civil Litigation Unit (CLU), the Discovery Unit, and Field Operations Support Services, report delays and the postponements of projects, tasks, and day-to-day duties. Five deputies assigned to the CLU are CARPing on a weekly basis leading to risk management issues, including the inability to gather documents and discovery in regards to a high media profile lawsuit, process several investigative reports and materials in

regard to a deputy involved shooting, prepare and attend two high dollar mediations, review five new lawsuits, and attend several trials. Training Bureau is continuing to cancel in-service training classes and rescheduling them due to staffing shortages caused by CARPing.

- Homeland Security Division reports Aero Bureau has been unable to respond to priority air support calls for service due to staffing shortages. Metrolink detectives have been unable to investigate or complete their cases in a timely manner. Detectives from Transit Services Bureau continue to have an increase in their caseloads and have been unable to follow-up on active cases in a timely manner. The pending caseload has steadily increased and detectives have been unable to follow-up on robbery, grand theft, and assault with a deadly weapon investigations. Follow-up with informants and other sources on more than a hundred pending cases were not followed-up due to a lack of personnel. Surveillance operations in the south sector, where there is a high number of grand theft auto crimes, are pending due to a lack of personnel. Many property crimes and pending cases are awaiting review by a detective. Fixed posts on several train passenger stations are unfilled due to security assistant vacancies and visibility and fare inspections have been negatively impacted. Also, due to CARPing responsibilities and prolonged staffing shortages, intelligence sharing with local agencies has been hindered.
- Court Services Division (CSD) reports a continued increase in workload for professional staff due to staffing vacancies and the inability to use overtime. The backlog of requests for service of levies and eviction cases continue to increase on a weekly basis. CSD reports an increase in the number of unprocessed collections, which results in a significant amount of unrealized revenue. CARPing requirements and the inability to use overtime have caused delays in keeping up with the demand in requested services. The average number of days to attempt service has continued to increase.
- Custody Division reports that curtailment and partial facility closures have continued to reduce inmate housing, leading to an increase in inmate population density. Thousands of hours of administrative and public safety hours have been lost due to CARPing of personnel. CARP responsibilities have also created delays in interviewing and processing work release inmates and electronic monitoring. Follow-up and completions of the monthly inspections are being completed; however, there have been delays in processing the paperwork and completion of proactive reviews of policy and updates (Standards and Compliance).
- Correctional Services Division reports a continued increase in the backlog of administrative projects and reports. Medical Services Bureau currently has a backlog of court order and extradition responses. Inmate Reception Center

(IRC) reports delays in the "Quality Control" of inmate jackets, which has a potential to cause over detentions and erroneous releases. Over-the-counter bookings at IRC were periodically closed due to the lack of document control clerks and the inability to hire additional staff utilizing overtime. All document control personnel were moved from the Century Regional Detention Facility (CRDF) to IRC to offset overtime. This reduced 70 or more shifts of clerk overtime per week, but has caused delays in the release process of female inmates at CRDF.

- Field Operations Regions report a significant amount of County patrol services lost due to a shortage of personnel, which results in extended response times to calls for service. Field supervisor positions are left unfilled due to a shortage of supervisors. Operation Safe Streets Bureau currently has thousands of Field Interview Reports backlogged with vital gang intelligence due to a shortage of data entry personnel. Time sensitive cases are not being actively investigated, solve rates have decreased, and case backlogs continue to increase because station detectives have less time to spend investigating their cases. Significant hours of direct line supervision, clerical, and contract services are lost due to a shortage of personnel.
- Detective Division reports there are significant investigative follow-up hours lost due to the CARPing of investigators. Follow-up on leads of active investigations, including homicide cases, are postponed due to the curtailment of overtime and the investigators inability to complete them in a 40-hour work week. There is a continued reduced level of continuity and efficiency of investigations due to lost hours.
- County Services Bureau reports delays in processing Executive Force Case Reviews due to CARPing commitments. The Bureau has six investigator vacancies, which severely impacts their ability to assign and investigate cases. The vacancies, coupled with significant investigative hours lost due to CARPing, have lead to delays in investigations and case follow-up. Cases that are time sensitive are delayed due to CARPing. There are continued delays in processing risk management reports.

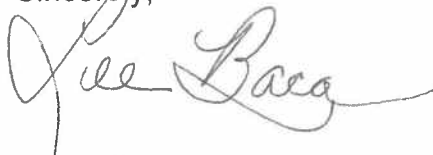
The Department is making every effort to ensure public safety is not compromised as a result of our overtime reduction measures. However, despite our best efforts, we have experienced a noticeable decrease in Departmental efficiency as we strive to fulfill our budgetary obligations. Due to ongoing budgetary curtailments, CARPing will be required to remain in effect during FY 2011-12, with the expectation that there will be continued serious impacts on investigations, training, risk management, and administrative operations. CARPing was intended to be a temporary measure to meet budgetary curtailments over a 16-month period. Department personnel have embraced

the reason for CARPing and have collaboratively made the program a success. However, it has taken a significant human toll on Department personnel, as well as the erosion of public safety. The Department will be unable to sustain the continuation of CARPing beyond the current fiscal year.

It must be the highest priority of your Board to restore critical funding to my Department's budget and eliminate the necessity to continue the CARPing program beyond the current fiscal year.

As always, I look forward to working with your respective offices in a collaborative manner during this period of continued budgetary uncertainty. Should you have any questions or require additional information, please contact Division Director Victor Rampulla, Administrative Services Division, at (323) 526-5357.

Sincerely,

A handwritten signature in cursive script, reading "Leroy D. Baca". The signature is written in dark ink and is positioned above the printed name and title.

LEROY D. BACA
SHERIFF